

**Forest Knolls Pool
11105 Foxglove Lane
Silver Spring, MD 20901
301-593-9883**

Summer 2013

Dear Prospective Forest Knolls Pool Member,

Thank you for considering membership at the **Forest Knolls Pool**. We hope you will join our community pool this summer, and for many more to come. Following is general information about the pool and membership forms.

To become a member with full privileges, you must pay a one-time membership fee and annual dues.

The current fee schedule:

Membership Fee: \$250

Annual Dues:

\$330 for singles (one adult)

\$405 for couples (2 adults or 1 adult & 1 child)

\$495 for families (2 adults and children)

The membership fee may be paid over two summers in two equal installments of \$125 each. Once the full \$250 membership fee is paid you are entitled to all rights and privileges of membership. Your membership will remain valid as long as annual dues or an inactive member fee (\$75 per year) are paid.

If you obtained a one-year membership to the pool in 2012 through a silent auction or raffle, you must pay the membership fee to continue your membership into 2013.

Discount for New Members before July 1, 2013

If you join Forest Knolls Pool **before July 1, 2013**, and pay **full \$250 membership fee**, you can apply a one-time **\$100.00 discount to 2013 dues**. (Payment of fee and discounted dues must be made in full by July 1).

We hope you decide to join the fun at Forest Knolls Pool this summer. Last year we purchased new furniture and added wireless internet access.

Please find following documents to be completed: the New Member Application, and, if applicable, the Parental Consent Form and Discipline Policy. These documents should be submitted along with current photos of all persons who will be using the pool. The photos will be kept at the front desk and used to confirm active membership. You may submit a group photo or individual passport size photo (2" x 3").

Forms can be submitted as follows:

Checks should be made payable to Forest Knolls Pool, Inc.

Mail to: Forest Knolls Pool
P.O Box 838
Woodmoor Station
Silver Spring, MD 20918-0838

or **Drop Off:** Forest Knolls Pool
(after May 25) "Front Desk"
11105 Foxglove Lane
Silver Spring, MD 20901
Tele: 301/593-8773

If you have any questions, please feel free to contact Mike Amitay (president@forestknollspool.com) or other Board Members. We look forward to seeing you at the pool.

Sincerely,

Mike Amitay, 301-593-4466
President, Board of Directors
Forest Knolls Pool, Inc.

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GENERAL INFORMATION - SUMMER 2013 SEASON

Operating Schedule: The pool is open seven days a week from Memorial Day Weekend through Labor Day Weekend. Hours of operation are:

	<u>May 25-June 14</u>	<u>June 15-Aug. 25</u>	<u>Aug. 26-Sept. 2</u>
Weekdays	3:30pm - 7:30pm	11:30am - 8:00pm	3:30pm - 7:30pm
Weekends (Fri. evening, Sat., Sun.)	11:30am – 9:00pm	11:30am - 9:00pm	11:30am - 9:00pm

The pool will be closed for swim team competitions at following times:

Wed. June 19 and 26 and Wed. July 17 - pool closes early at 5:00 pm; Sat. June 8 and 22 and Sat. July 6 - pool opens late at 12:30 pm.

Every Sunday from 4:00-7:00 pm is “Raft Day” – rafts and other inflatable devices are allowed in the pool at this time only. (This year we plan to have various Food Trucks at the pool during “Raft Day” to encourage folks to have dinner together poolside.)

Members are expected to exit pool grounds at closing times. The schedule is subject to change in event of inclement weather or unforeseen operating issues. Notification of unanticipated schedule changes and other important information will be provided by email, posted on the pool website and posted at the pool with as much advance notice as possible.

Pool Staff: The staff of Forest Knolls Pool consists of well-trained and professional employees supervised by Lighthouse Pools, Inc., which manages pool operations, daily administration, and safety requirements. If you or someone you know might be interested in seeking a pool staff position, please contact Bruce Schaper at bschaper@lighthouse-pools.com.

Admittance to the Pool: **Members must sign-in at the front desk when entering the pool.** A staff member will verify membership information. A responsible person 14 years or older must accompany and care for any child under the age of 10. (If responsible person not a member, guest fee applies). Members between the ages of 10 and 17 may enter the pool without an adult member if completed Parent/Guardian Consent Forms is on file. **Guests under 14 must be accompanied by an adult 18 or over.**

Water Safety: At its discretion, pool staff may require any member or guest between the ages of 10 and 17 unaccompanied by an adult, to pass a basic water safety test. To pass, the individual must swim one length of the pool, tread water for one minute and float for one minute. **A parent or guardian must be in the water at all times with any child using a flotation device, regardless of age.**

Guests: **Members must register all guests at the front desk** and provide a guest pass or pay \$5 daily guest fee for each guest. The member must be present as long as registered guests remain on pool property. Guest fees and Guest Pass Cards (10 passes for \$30) can be purchased at the front desk. Each pass may be used for any one guest for one day. Children under 2-years-old admitted free. Each household also receives three “Family Days” per season, when members may bring visiting family members to the pool for free by registering each usage with pool staff at the front desk. **The guest fee applies to all guests on the pool deck, whether or not they swim or enter the pool.**

Party Rentals: Members are encouraged to host private parties/events. The three covered areas (including picnic table) can be rented for birthday parties or other gatherings for a \$25 fee (payment due at start of event). Please register your event at the pool office at least one week in advance (first come, first serve). Non-members in attendance must register at front desk and regular guest fees apply.

Board Committees and Volunteers: Forest Knolls Pool depends on the dedication and support of members to upkeep and improve the facility each season. Much effort is required prior to opening day and all year around. The Board of Directors continues to consider co-op fees and other means of balancing volunteer labor requirements and operating expenses. We will continue seeking input throughout the year and hope to provide a variety of ways for members to contribute to upkeep and beautification so that future fees are unneeded.

Building & Grounds Committee: We need members to help with the spring clean-up, landscaping, painting, and other activities. Chris Namovicz is leading the Building & Grounds Committee this year. Spring Cleanup activities and other important projects will begin in April. For more details, or to volunteer in this area, please contact Chris Namovicz 301-592-1653.

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Community Outreach and Membership Committee: While membership increased substantially in 2012, the Board of Directors will continue to prioritize bringing in new members and needs your help developing community outreach efforts. The more members we have, the more improvements we can make. If you are interested in sharing ideas, communicating with our neighbors, supporting efforts to familiarize people with the pool (Open House, Potlucks, Chili Cook-Off, etc.) or want to otherwise get involved soliciting new members, please contact Joni Jacobs or Mike Amitay.

Social Events Committee: The Board seeks members' help arranging social activities, such as the Community Flea Market (April 27), Memorial Day Party, Open House Weekend (June 1/2), July 4th Extravaganza, Movie Night, Labor Day Party, Oktoberfest, etc. If you are interested in helping with social activities, please contact Mike Amitay or Laurie Forte.

Swim Team – The Seahawks: Children between the ages of 4 and 18 are encouraged to join the Forest Knolls Seahawks Swim Team, a Division "L" competitor in the Montgomery County Swim League (MCSL). At the time of registration, swimmers must be associated with an active pool membership. Please see swim team flyer in this mailing for additional background and registration information or visit pool website at: <http://forestknollspool.com/seahawks/> If you are interested in joining or supporting the team or have questions, please contact Team Rep **Laurie Forte** at: team_rep@forestknollspool.com

Swim Lessons: Swim lessons are available at Forest Knolls Pool for all age groups, and membership is not required to register. More information will be posted at the front desk after the season opening. If you are interested in registering, being an instructor or have specific questions, please contact **Nanci Schaefer at 301-593-1907.**

Use of Pool by Outside Groups: Last season, the pool earned more than \$10K by allowing select youth camps to use our facilities. We expect to pursue similar opportunities for the 2013 season to raise much needed revenue and increase our outreach in the community. Although we will attempt to minimize any overlap with operating hours noted above, it is possible that on some days there may be a short period of time at the beginning of the day where the main pool area is shared with these groups; however, during these times, the baby pool area will be reserved for the exclusive use of our members. We will post the schedule for such uses on our website and bulletin board as this information becomes available. We apologize for any inconvenience, and ask for your understanding and patience in support of this effort to expand our revenue base without raising membership fees.

Board of Directors: A Board of Directors has managed Forest Knolls Pool, a non-profit membership association, for fifty years. The Board and its management company (Lighthouse Pools, Inc) oversee operation and administration of the pool and strive to improve the quality of service provided. We welcome your comments and support. If you are interested in serving on the board or any of its Committees please contact any current member. Board Members for the 2013 season are:

President	Mike Amitay	president@forestknollspool.com	301-593-4466
Vice President	Chris Namovicz	vicepresident@forsestknollspool.com	301-592-1653
Secretary	Alan Simon	secretary@forestknollspool.com	
Treasurer	Joni Jacobs	treasurer@forestknollspool.com	301-920-0042
Board Member	Larry Dobbs	larry_dobbs@forestknollspool.com	
Board Member	Robin Nicholson	robin_nicholson@forestknollspool.com	
Board Member	Andy Smith	andy_smith@forestknollspool.com	
Board Member	Joe Yanovitch	joeyanovitch@forestknollspool.com	301-593-9018
Board Member (Swim Team Rep)	Laurie Forte	team_rep@forestknollspool.com	

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NEW MEMBER REGISTRATION FORM

Adult #1		Adult #2	
Address		Address	
Home Phone		Home Phone	
Work Phone		Work Phone	
Cell Phone		Cell Phone	
Email		Email	

Names & Ages of Children:

Names of other adults or children residing at same address: Additional fee (\$75) for each additional household member including, but not limited to, extended family members, adult children (over 22-years-old), nannies or babysitters who regularly accompany members' children. Guest fees apply if additional household member fee not paid when membership renewed. Questions to Mike Amitay (301-593-4466) or Joni Jacobs (301-920-0042)

I certify the names listed above are those of my immediate family and other persons actually residing at my household.

Signature of Adult Member

Date

The enclosed payment of \$_____ includes (Special Offer rates!)

- _____ \$745 for full membership fee (*) and 2013 family dues (\$645 if paid in full by 7/1/13)
- _____ \$655 for full membership fee (*) and 2013 couple dues (\$555 if paid in full by 7/1/13)
- _____ \$580 for full membership fee (*) and 2013 single dues (\$480 if paid in full by 7/1/13)
- _____ \$75 for each _____ additional household person(s)
- _____ \$30 for guest pass book (10 passes)

_____ (*) If you are not taking advantage of the special discount offer and would like to split the cost of the membership fee over two years, then include the following: **\$620 for Families; \$530 for Couples; and \$455 for Singles**. A balance of \$125.00 will be payable in 2014 when the annual dues are paid. Full membership will be activated in 2014.

If a current member referred you to Forest Knolls Pool, they can receive a \$75 referral credit towards their annual dues next year. If applicable, please provide their name: _____

Make checks payable to: **Forest Knolls Pool, Inc.**
Mail to: Forest Knolls Pool, P.O Box 838, Woodmoor Station Silver Spring, MD 20918-0838

Please be sure to include:

- ID Photos (1 group or individual passport photos of all members)
- Parental / Guardian Consent and Discipline Policy Form (if applicable)

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Discipline Policy Form (please sign and return)

A. Inappropriate Behavior

- Distracting lifeguards.
- Running on the deck.
- “Overzealous” splashing of others.
- Using swim noodles to hit others or pool property, including the water.
- Yelling and screaming.

Consequences for These Behaviors

First offense - warning from guard.

Second offense - 15 minutes sitting out.

Third offense - another 15 minutes sitting out and a **CALL TO PARENT!**

B. Unacceptable (Dangerous/Disrespectful) Behavior

- Roughhousing - i.e., dunking a swimmer, jumping on other swimmers.
- Using profanity or other verbal abuse.
- Refusing to comply with directions of pool staff.
- Defacing pool property.

Consequences for These Behaviors

First offense - 30 minute “time out”, child not allowed to swim - **NO WARNING!**

Second offense - child will not be allowed to swim for remainder of the day; and parent/caretaker will be notified (at work or home).

Third offense - child will not be allowed in the pool the day following the offense including swim team practice. The head lifeguard will notify the parent/caretaker of the action. (*This also applies to any intentional introduction of contaminants into the pool.*)

If problems or questions arise and mediation is needed, please contact a Board Member.

THE LIFEGUARD STAFF IS NOT RESPONSIBLE FOR MAKING AN UNACCOMPANIED CHILD STAY ON POOL PROPERTY. FOREST KNOLLS POOL IS NOT RESPONSIBLE WHEN A CHILD LEAVES POOL PROPERTY.

I have read and discussed the guidelines stated in the policy with my child(ren) and we understand these rules must be obeyed to ensure the safety and comfort of everyone using the facilities at Forest Knolls Pool. A parent or guardian, and child(ren) must sign this form before admittance to the pool.

Parent/Guardian signature	Date
Child signature	Date
Child signature	Date
Child signature	Date

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Parental / Guardian Consent Form

As a parent or legal guardian, I, _____ give the following child(ren), who are **between the ages of ten and seventeen** and have passed a basic water safety test administered by the pool staff, my permission to be on pool property during operational hours without my personal accompaniment. I understand that the basic water safety test consists of swimming one length of the pool and treading water and floating for one minute. I understand it is the child(ren)'s responsibility to comply with the pool rules. I also understand that it is not the pool's responsibility to ensure that my child(ren) stays on pool property.

Names & Ages of Children:

Name	Age	Name	Age

Parent/Guardian Signature

Date

	Adult Guardian 1 Info	Adult Guardian 2 Info	Emergency Contact
Name			
Daytime #			
Evening #			
Cell #			